



Foundation Course Registration Form

**It is intended that this course be completed within 6 months from registration.
Extensions of time may be negotiated by writing to the Course Coordinator.**

Applicant's Details

Family name _____ Given name(s) _____

Postal address _____

_____ Post Code _____

Phone (____) _____ Mobile (____) _____ Fax (____) _____

Email _____ Skype address _____

Instrument /s _____

Are you an IRMT member? Yes/No Membership number _____

Registration Fees (inclusive of GST)

IRMTNZ Members

Registration fee for the full course (Parts One, Two, Three)\$390.00

Resource fee to cover postage and handling of library books.....\$ 10.00

Total fee **\$400.00**

Non-Members

NOTE: Upon completion of the course within the 6-month timeframe and successful application for IRMTNZ membership registration within a year of completion, the membership application fee of \$75 will be waived

Registration fee for the full course (Parts One, Two, Three)\$490.00

Resource fee to cover postage and handling of library books.....\$ 10.00

Total fee **\$500.00**

Part Three Only (IRMTNZ Members)

Registration fee for Part Three Only (Professional Development option for IRMTNZ members) **\$100.00**

IRMT GST No. 21 - 071 - 161

Paying electronically (preferred method):

Bank: ASB; Account Name: Institute of Registered Music Teachers of New Zealand

Account No: 12-3148-0151669-01

Code: *your name*

Reference: "Foundation"

Note: Please ensure you include your name so that we know who has sent us the payment

Please send a screenshot or receipt of transaction to the Course Coordinator along with your registration form

Important: Please see overleaf for where to send your form, and please take note of the Foundation Course Refund Policy outlined overleaf.

Sending in your Form

Please email or post the completed Registration Form to the Foundation Course Coordinator at:

Email: wendyhunt0@gmail.com

Post: Attention: Wendy Hunt; Foundation Course Coordinator; 513 Whitehead Road; Hastings 4120

IRMTNZ Foundation Course Refund Policy

If for any reason a Course Participant finds they cannot complete the Foundation Course at any stage they will be liable for a proportion of costs incurred before any refund can be considered.

The Development of the Course Participant's own teaching skills, and the Course Co-ordinator's time and support must be appropriately acknowledged as tabled by the Course Coordinator in her daily Contract timesheet calculated per hour. Therefore set-up time, emails, skypes phone calls, and text messages will be calculated accordingly.

Any module started will not be refunded. Any module not yet started may be refunded at \$100