



IRMTNZ Music Teachers
PROFESSIONAL ETHICAL CARING
our students put their trust in us
we have a responsibility to them

**Respect
Courtesy
Honesty**
Use professional behaviour and communication towards all students, colleagues and the public.
Respect another person's right to be different.
Listen; be honest; be polite.
Read and abide by the full IRMTNZ *Code of Ethics*

High Teaching Standards
Continuous Professional Development:
Regularly appraise teaching competency & effectiveness.
Maintain vitality; keep developing and extending knowledge, skills and ability in music, education and best teaching practices.
Enjoy helping students to develop their musical abilities to the maximum.

Personal Integrity
Regularly review personal health and well-being
Guard against isolation: network and socialise with IRMTNZ members.
Remain trustworthy; accountable to yourself, others and IRMTNZ.
Hold true to the values displayed to the public by IRMTNZ membership.

Professional Integrity
Be discreet, courteous and constructive in expressing professional concerns.
Represent IRMTNZ only when authorised
Regard the *Trade Descriptions* act - avoid misleading advertising.
Uphold IRMTNZ Aims. Do your best for students. Support and encourage colleagues.

Transparent Business Methods
Conduct professional business methods: set realistic fees; use a *Terms of Tuition* contract; make sure the terms are clearly understood by both student and teacher before lessons start.

Professional Etiquette
Ensure a new student has no obligations to a previous teacher.
If a student has more than one teacher (masterclass, school or private) seek the most positive outcome for the student.
Avoid giving unsolicited advice to another teacher's student; be prudent when commenting - refer queries to the student's teacher.

Cultural Awareness
Be sensitive to other cultures.
Recognise other languages, traditions and social practices with understanding and respect.

Be Confidential
unless prior approval has been given by the student or guardian to pass such information on.
Use anonymous terms as far as possible when reporting concerns or seeking advice over a student.
Be discreet about colleagues and students.
Keep all student information confidential - verbal, written or pictorial -

Safe Studios
Keep first-aid handy. Have emergency survival kits and procedures. Know legal obligations and liabilities.
Know and avoid things that can cause student distress.
Be aware of signs that indicate child abuse.
Respond to any concerns using IRMTNZ procedures.
Read and abide by the full IRMTNZ *Student Safety Policy*
Provide a safe, healthy, , well-equipped learning space.

Safe Practices
Be aware of, and vigilant about, the need to use safe physical contact and safe student transport.
Avoid any physical contact, situation, or behaviour which could be construed as inappropriate.
Use sensible, professional communication by whatever means & media.
Observe *Guidelines* in the *Student Safety Policy*.
Establish and maintain professional boundaries.
In all, be ethical, impersonal, respectful, accountable.

IRMTNZ Music Teachers
COMMITTED to the
IRMTNZ Code of Ethics



<p>IRMTNZ Music Teachers COMMITTED to the IRMTNZ STUDENT SAFETY POLICY</p>		<p>for the PROTECTION of MUSIC TEACHERS THEIR STUDENTS IRMTNZ</p>	<p>provides PRACTICAL GUIDELINES for SAFE TEACHING CONDUCT WORKPLACE SAFETY</p>
<p>Raises AWARENESS Provides INFORMATION</p>	<p>SAFE TEACHING CONDUCT CHILD ABUSE</p>	<p>How to RECOGNISE CHILD ABUSE</p>	<p>PROCEDURES: how to RESPOND to DISCLOSURE by a student CONCERNS over a student</p>
<p>PERSONAL SAFETY CHECKS ALL MEMBERS</p>	<p>PERSONAL CRIMINAL CONVICTION HISTORY REPORT Every three years</p>	<p>WHO ... REPORT/ DISCUSS CONCERNS DSP (DESIGNATED SAFETY PERSON)</p>	<p>IRMTNZ PRIVACY POLICY PROTECTS MEMBERS, IRMTNZ</p>

ACCOUNTABLE to OURSELVES, ONE ANOTHER and if necessary to the IRMTNZ ETHICS COMMITTEE

IRMTNZ STRENGTHENED
INCREASED VISIBLE ACCOUNTABILITY and CREDIBILITY