

MINUTES OF THE ANNUAL GENERAL MEETING

Friday 27th January 2023 at 3:30 pm

Via Zoom

A. Notice of Meeting

Refer to AGM document pack distributed to members in December 2022, and also published on the website Members Only area.

B. Welcome

The new President, Wendy Hunt, welcomed members to the 42nd Annual General Meeting of the Institute of Registered Music Teachers of New Zealand and opened the meeting with a karakia.

C. Apologies

Apologies were received from: John Barritt; Olga Barrett; Jocelyn Beath; Judith Bell; Glenese Blake; Karen Boyce; Ann-Marie Boyd; Helen Brinkman; Penny Brown; Kristina Bulow; Emma Colligan; Elizabeth Collins; Esther Constance; Erin Cormack; Ingrid Culliford; Donald Cullington; Alison Dakin; Mary Davies; Dianne Dellow; Louise Drummond; Elizabeth Durbin; Karen Edwards; Beverley Fleetwood; .Gina Fowler; Lenice Frisken; Cherry Ginever; Robyn Good; Sue Graham; Annemarie Harris; Hazel Hausman; Amanda Henry; Meryn Hickman; Joy Hood; Lorraine Horton; Ben Hunt; Coralie Hunter; Raewyn Hunter; Esther Hyslop; Jane Jarrett; Lian Jones; Mary Jones; Maria Kapa; Elaine Lim Wong; Louise Logan; Shelley McAlvaey-Spang; Mary McIntyre; Jessica McMillan; Faye McNeill; Steph Milne; Tamami Miyatani-Smith; Jocelyn Naylor; Anne Nisbet; Courtney Noble; Catherine Oxenham; Elizabeth Patchett; Rae Patterson; Tony Pears; Patricia Pinfold; Mega Quatermass; Amber Rainey; Debbie Rawnsley; Diane Rhodes; Kim Rockwell; Nicola Russell; Tracy Ryan; Indira Samarasinha; Vivienne Sands; Gina Sanders; Elaine Schreiber; Heather Selway; Martin Setchell; Alison Shaw; Joslyn Squire; Merle Stevenson; Ruth Stilwell; Euwin Tan; Alison Teesdale; Frances Te Weehi; Rachel Thomson; Michelle Walrich; Clodagh Warburton; Cara Watson; Ana Williamson; Leanne Wheeler; Margaret Whitworth; Amanda Winter; Kath Woodley

The President moved from the Chair that the above apologies be accepted. The motion was carried unanimously.

D. In Memoriam

It was noted that the following members had passed away since January 2022:

- Coral Bognuda, Auckland
- Heidi Bowick, Auckland
- Robert Crawford, Waikato
- Jane Doig, Christchurch
- Pearl Dent, Christchurch
- Colin Gibson, Christchurch
- Neil Guyan, Auckland (Neil was a previous Government Nominee)
- Meryl McKenzie, Waikato
- Elizabeth Marrison, Manawatu
- June Mohammed, Christchurch
- Julian Pook, Hawkes Bay
- Helen Raine, Waikato

- Judy Tallon, Bay of Plenty
- Annette van Leuven, Christchurch
- Beth Williams, Rotorua (Beth was the Founding Chair of the Rotorua branch)

The members paid their respects to the deceased by observing one minute's silence.

E. Current Life Members

The current Life Members are:

- Wallace Woodley QSO of Christchurch
- Vivienne McLean MNZM of Otago
- Rosemary Stott QSM of Christchurch
- Rae Patterson of Northland
- Sharon Martin of Auckland

Messages from Wallace Woodley, Rae Patterson, Sharon Martin and Rosemary Stott were read out to the members:

From Wallace Woodley: *"I warmly greet all Institute members and offer sincere congratulations and appreciation to all who have ably supervised and directed national and local programmes during the past year, acknowledging especially President Wendy, Registrar Elene and Ritmico Editor Cathy. I wish all members much pleasurable success as you continue to instruct, encourage and inspire your students over the next year."*

From Rae Patterson: *"Sorry I am unable to join the zoom AGM. I would like to express my appreciation and thanks for all that the Council, President, Registrar and Editor have been able to achieve under our still rather trying conditions. My greetings to all, and best wishes for the coming year (from a rather wet Northland)."*

From Sharon Martin: *"Greetings to the Council and Members of the IRMTNZ. The work the Council has done during the year on behalf of the members and the connections made with other organisations are vital to keep the IRMT at the forefront of learning music and the musical life of New Zealand. Please convey to the Council and members of the Institute my best wishes for the coming year, 2023."*

From Rosemary Stott: *"Best wishes to everyone who is in this rewarding vocation. May 2023 bring more normality to our lives."*

The President extended greetings to the Life Members on behalf of the members present at the AGM.

F. Council Members

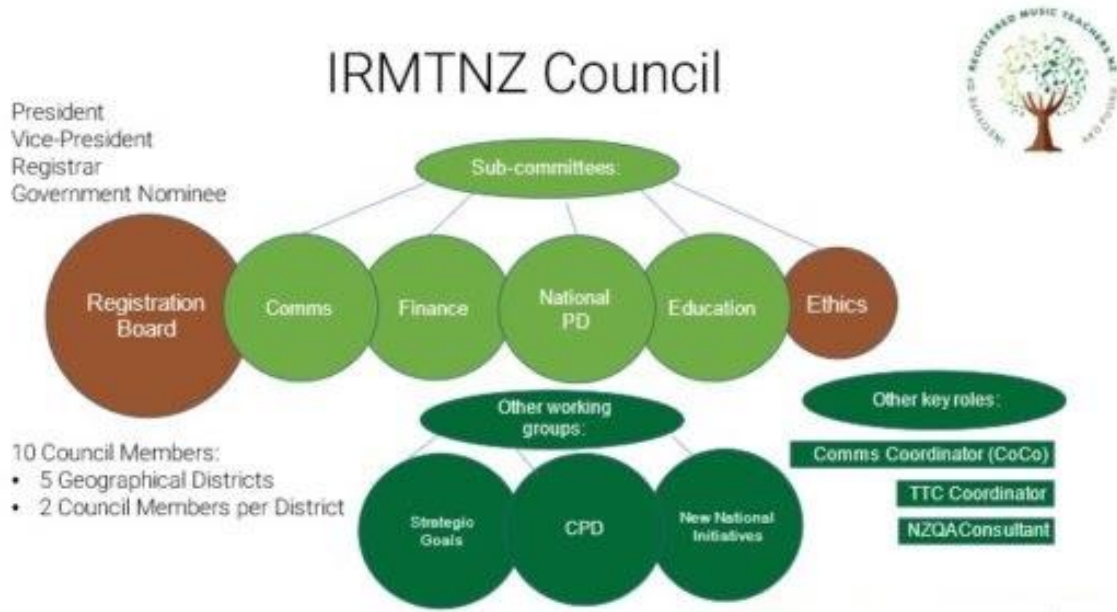
The Council Members for the current 2022-25 term were introduced to the AGM.

- District 1 – Annemarie Gasparini and Graham McPhail (co-opted)
- District 2 – Wendy Hunt (President) and Andrew Buchanan-Smart
- District 3 – Catherine Martin and Robert Ibell
- District 4 – Margaret Maw (Past President) and Katherine Jones (Vice President)
- District 5 – Kinga Krupa and Rebecca Ryan (co-opted)
- Government Nominee – Dr Patrick Shepherd.

The President thanked the co-opted members for their work since they joined Council. Sadly, Dr Graeme Downes has resigned as Government Nominee due to ill health. Dr Patrick Shepherd was selected by the Council following due process, and his appointment is pending approval from the Ministry of Education. Dr Shepherd was

invited to address the members briefly, and he expressed his honour at being chosen and is looking forward to helping the Council fulfil its role.

The President explained, with the help of the diagram below, the role of Council members who serve on the various sub-Committees of Council, and who are tasked with the governance of IRMTNZ.



The President encouraged members to get in touch with their Council representative and Branch Committee members.

G New Zealand Honours List

The following awards were made to IRMTNZ members:

- i) Queen's Birthday and Platinum Jubilee Honours List 2022
 - Mrs Wendy Louise van Delden of Paraparaumu was awarded the Queen's Service Medal (QSM) for services to music.
- ii) New Year's Honours List 2023

There were no IRMTNZ members honoured.

H. Presentation of Awards

Distinguished Branch Members

- i) Following nomination by the Christchurch branch, Council was pleased to confer the honour of Distinguished Branch Member to Marnie Barrell. Marnie's citation was read by Janey Seed. Marnie's certificate will be presented to her at a suitable branch function.
- ii) Following nomination by the Taranaki Branch, Council was pleased to confer the honour of Distinguished Branch Member to Tracy Christiansen. Tracy's citation was read by Cathy Martin. Tracy's certificate will be presented to her at a suitable branch function.

- iii) Following nomination by the Waikato Branch, Council was pleased to confer the honour of Distinguished Branch Member to Erica Colbert. Erica's certificate will be presented to her at a suitable branch function.

I. Minutes of the 2022 Annual General Meeting

The President moved from the Chair that the minutes of the 2022 Annual General Meeting be adopted as a true and accurate record of the meeting. The motion was Carried unanimously.

J. Matters arising from the 2022 AGM Minutes

There were no matters arising.

K. President's Address

The President's 42nd Annual Report was published in the AGM document pack which had been distributed to members, and on the website (Members Only Resource Page). The President summarized her report and gave an update on the Strategic Plan as follows:

Goal	Description	Update
1	To establish recognised qualifications in private music teaching	Graduate Diploma in Music Teaching under development
2	To establish IRMTNZ as an organization embracing cultural diversity	<ul style="list-style-type: none"> • Council undertook several weekend sessions with Anaru Kapa: early steps in embracing te tiriti o Waitangi within the structures of IRMTNZ. Council will be developing a members' resource page on the website. • Translations have been made available for speakers of other languages to be able to access our membership application forms • Diverse range of categories of registration
3	To locate IRMTNZ and its members firmly in the national music sector	Strengthening relationships with organisations such as MENZA
4	To ensure the needs of national-only members are met	Focus on increasing branch memberships as well as increasing engagement by non-branch members
5	To become carbon-neutral by 2030	<ul style="list-style-type: none"> • This goal has been met in 2021 • Council undertakes an annual review to confirm our status. • All flights booked for Council include a carbon offset payment and we budget an annual amount to offset the carbon costs of national events, administration and any road travel incurred

The President then went on to mention that members can expect some significant changes to the Continuous Professional Development (CPD) recording process, making it more user-friendly, and that the details of these changes will be announced during the year. The Council strongly recommends that active members engage in professional development to keep their skills and knowledge current.

The President moved from the Chair that her report be accepted. The motion was Carried unanimously.

L Presentation of Accounts and Appointment of Auditor

The Registrar presented the audited accounts for the year ended 31 March 2022 (as per the AGM document pack that had been distributed to members) and took the members through the entries to explain key points.

The Registrar pointed out the following key messages from the accounts:

- Branches have been putting on more events in the past year and incurring greatly increased costs related to these activities, but attendance at branch events was lower than expected. The Registrar urged members to support their branches where possible.
- Increasing our new membership numbers (to offset the numbers of members retiring or resigning), and branch revenue from events compared to their costs, continues to be the focus moving forward.

The Registrar mentioned that we need the help of all members to encourage those teaching music who are not registered to join IRMTNZ, and more members to join their local branch.

The President moved from the Chair that the IRMTNZ consolidated accounts be accepted. The motion was Carried unanimously.

The Registrar noted that PKF Goldsmith Fox had been very good to work with during the audit and thanked the Branch Treasurers and Secretaries for their work in providing the information requested by the accountant and by the auditor.

The President moved from the Chair that PKF Goldsmith Fox be appointed as the auditor for the 2023 year. The motion was Carried unanimously.

M. New Registrations

The Registrar noted that the number of new registrations was remaining steady with 23 new members as at 31st December 2022, which is a slight decrease from the previous year. The continuing impact of Covid-19 on our membership has resulted in some retired members deciding to resign, which raises concerns about overall membership numbers, but in general, most members have been able to maintain their pupil numbers and teaching by moving to online methods.

The following new registrations were granted in the 2022 year:

Associate Membership (AIRMT):	12
Provisional to Associate Membership:	2
Provisional Membership:	8

In addition, 5 members have been granted renewal of their Leading Associate Membership (LAIRMTNZ), and we have 1 new Affiliate Organisation.

IRMTNZ now has 16 Affiliate Organisations and 5 Affiliate Individuals. Branches are asked to help identify potential Affiliate Individuals to grow this category of membership.

N. Regional Mini Conferences

Over the Labour Day Long Weekend 2022, regional mini conferences “*Empowering Music Teachers*” were held in Auckland and Christchurch. These consisted of Professional Development workshops with Nick Peterson of Australia and a selection of masterclasses and presentations. There were 45 attendees in Christchurch (3 non-members) and 37 attendees in Auckland (6 non-members) which represented approximately 9% of our membership. Council has set up a subcommittee to consider future conferences and professional development.

O. Membership Fees

The Council proposed the following annual membership fees for the year 1 April 2023 to 31 March 2024.

- Full members (AIRMT, LAIRMT, FIRMT DBM-AIRMT) \$185.00
\$5 of this amount will be allocated to provide CPD Online for no further fees.
\$10 discount for prompt payment by 30th April, for these members only.
- Provisional members \$ 100.00
\$5 of this amount will be allocated to provide CPD Online for no further fees
No prompt payment discount.
- Retired members \$70.00
No prompt payment discount. No change to the fee from 2021 and 2022.
- Overseas members \$75.00
No prompt payment discount. No change to the fee from 2021 and 2022.
- Affiliate Individuals \$80.00
No prompt payment discount. No change to the fee from 2022.
- Affiliate Organisations \$100.00
No prompt payment discount.

These fees are to be inclusive of GST, with the exception of the overseas member fee which is exclusive of GST.

The rationale for the above was that the inflation rate had risen to 7.3%; however, the increase in the Full and Provisional member subscriptions were slightly under the inflation rate; the Provisional member fee had not changed in the 2021 and 2022 years; and the Retired, Overseas and Affiliate Individual subscriptions were kept the same as the previous year. Discussion from the members affirmed this position.

The President moved from the Chair that these fees are set as per proposed. The motion was Carried unanimously.

P. Representation Numbers

The numbers of members from the following IRMTNZ Districts were present:

District 1	Northland & Auckland	25
District 2	Waikato; Hawkes Bay; Bay of Plenty; Rotorua-Taupo	10
District 3	Wellington; Kapiti; Wanganui; Taranaki; Manawatu	14
District 4	ChCh; Canterbury; West Coast; Nelson-Marlborough	10
District 5	Otago; Southland	8

Q. General Business

There were no matters of general business raised by the members.

The President thanked the members for their continued support of IRMTNZ.
Ehara taku toa it e toa takitahi. Engari he toa takitini.
Success is not the work of one, but the work of many

R. Meeting Closure

The meeting concluded at 5:15 pm with a karakia.