

## MINUTES OF THE ANNUAL GENERAL MEETING

Saturday 18<sup>th</sup> January 2020 at 3:45 pm

Held at King's College, Auckland

### A. Notice of Meeting

Refer to AGM document pack distributed to members in December 2019 and also published on the website Members Only area.

### B. Welcome

The President, Margaret Maw, welcomed members to the 39<sup>th</sup> Annual General Meeting of the Institute of Registered Music Teachers of New Zealand.

### C. Apologies

Apologies were received from: Olga Barrett; Judith Bell; Glenese Blake; Beverley Bray; Rosemary Bromley; Jenny Brown; Kristina Bulow; Fiona Bygrave; Tracy Christiansen; Lisa Chung; Andrea Cromwell; Dianne Dellow; Heather de Ridder; Philippa Drinkwater; Bev Fleetwood; Alison Hansen; Joy Hood; Judy Houlahan; Mijin Jeon; Harley Jones; Alina Licia; Mary McHattie; Mary McIntyre; Sharon Martin; Cecilie McShane; Errol Moore; Beverley Mosley; Lynda Nelson; Neville Nielsen; Stephanie Poole; Dr John Powell; Ruth Reid; Merle Stevenson; Rosemary Stott QSM; Roy Tankersley; Frances Te Weehi; Gael Thompson; Kathy Thompson; Prue Vincent; Carol Ward; Jillaine Wilson; Wallace Woodley QSO and Sue Woodward.

### D. In Memoriam

It was noted that the following members had passed away since January 2019:

- Christine Akester – Christchurch (a past member)
- Sue Branch – Hawkes Bay
- Joan Dowd – Auckland
- Pamela Dowsett – Whanganui
- Jenny Drew - Otago
- Margaret Edmonston DBM - Invercargill
- Roland Matley - Wairoa
- Clifford Scholefield - Nelson
- Gwen Short – Auckland (a past member)
- Graeme Wallis - Christchurch

The members paid their respects to the deceased by standing in silence for one minute.

### E. Current Life Members

The current Life Members are:

- Wallace Woodley QSO of Christchurch
- Vivienne McLean MNZM of Otago; and
- Rosemary Stott QSM of Christchurch

A message from Wallace Woodley and Rosemary Stott was read out to the members: *"We are sorry we will not be attending the IRMT National Conference in Auckland, but want to send our apologies for absence and warm greetings to all present. The anticipated programme promises to be another wonderful professional experience for all attendees, and we sincerely congratulate those who have been responsible for*

*designing such an inspirational feast of music. We want also to acknowledge the great work done throughout the past year by our President, our Registrar, all other Council Members, and the Editor of Ritmico, so greatly benefiting IRMT members nationwide. Thank you"*

#### **F. Council Members**

The Council Members for the 2019-21 term were introduced to the AGM.

- District 1 – Annemarie Gasparini
- District 2 – Wendy Hunt and Andrew Buchanan-Smart
- District 3 – Sian Williamson and Catherine Martin
- District 4 – Margaret Maw and Katherine Jones
- District 5 – Jocelyn Donaldson and Margaret Whitworth
- Government Nominee – Emeritus Professor John Drummond.

It was noted that John Drummond's term has been renewed for 2 July 2019 to 1 July 2022 by the Ministry of Education.

#### **G. Election of New Life Members**

**Rae Patterson** was nominated as a Life Member by the Northland Branch. Rae was present at the AGM and had agreed to her nomination being put forward. Rae's citation was read by Carol Martin, Chair of the Northland Branch. Following her citation, the registered members present at the AGM voted unanimously for her appointment as a Life Member and gave Rae a standing ovation.

**Sharon Martin** was nominated as a Life Member by the Auckland Branch. Sharon had agreed to her nomination being put forward. Sharon was unable to attend the AGM. Sharon's citation was read by Sarah Watson, Chair of the Auckland Branch. Following her citation, the registered members present at the AGM voted unanimously for her appointment as a Life Member. Sharon's Life Member certificate will be presented to her at an Auckland Branch function during the year.

Both new Life Members were read a message of congratulations received from the current Life Members.

#### **H New Zealand Honours List**

The following awards were made to IRMTNZ members:

##### **i) Queen's Birthday Honours List 2019**

- Celia Stewart of Christchurch was awarded MNZM (Member of New Zealand Order of Merit) for services to music education

##### **ii) New Year's Honours List 2020**

- Gillian Bibby of Wellington was awarded MNZM (Member of New Zealand Order of Merit) for services to music

#### **I. Farewell to Joy Aberdein, Ritmico Editor 2005-2019**

Joy Aberdein is retiring as the Editor of *Ritmico*. The President spoke of Joy Aberdein's passion for the IRMTNZ. Prior to her work with IRMTNZ, Joy was a highly respected freelance journalist and the Communications Manager and Marketing Manager for New Zealand Symphony Orchestra. Joy was unable to attend the AGM so the President will host a farewell function for Joy in March. Joy is an Honorary Member of the IRMTNZ so will still be keeping in touch with us.

**J. Minutes of the 2019 Annual General Meeting**

The President moved from the Chair that the minutes of the 2019 Annual General Meeting be adopted as a true and accurate record of the meeting. The motion was Carried unanimously.

There were no matters arising from the minutes.

**K. President's Address**

The President's 39<sup>th</sup> Annual Report was published in the AGM document pack which had been distributed to members. The President stated that this has been a year of *reaping the benefits* of the Strategic Plan and gave a brief summary of progress against the four goals set in 2016 (see below)

The President moved from the Chair that her report be accepted. The motion was Carried unanimously

The President's Report has been published on the website (Members Only Resources page).

**L. Strategic Development Report**

The President gave an update on progress against the four strategic development goals which were set in 2016:

**Goal 1** - An open, user-friendly organisation that facilitates membership and supports members.

Progress: simpler application processes; new categories of LAIRMT; Honorary Fellows; Continuous Professional Development (CPD); CPD Online; member audit of CPD; Teacher Training Courses further developed and revised; appointment of the Communication Coordinator; the future of *Ritmico* as a hard copy single edition each year and establishment of *Ritmico Online*

On the agenda: non-branch national members and the NZQA project

**Goal 2** - A strong and visible place in the wider world of music education.

Progress: Māori name update; stronger links with MENZA, development of stronger links with other organisations and NZQA; development and offering of the Teacher Education Refresh (TER) course

On the agenda: working with NZQA for recognition of our TTC offerings; growing our number of Affiliate Organisations.

**Goal 3** - Clearly visible to those seeking music education.

Progress: expanded member facilities on website [www.learnmusicnz.org.nz](http://www.learnmusicnz.org.nz); marketing and branding development; range of Teacher Training Courses available to all; online CPD

On the agenda: marketing our Teacher Training courses

**Goal 4** - A strong presence on the internet.

Progress: upgrade of website database; establishment of Members only sections and member profiles and online CPD

On the agenda: all projects completed

The President concluded the report by stating that the Council would review the Strategic Plan at their mid-year meetings

**M Presentation of Accounts and Appointment of New Auditor**

The Registrar presented the audited accounts for the year ended 31 March 2019 (as per the AGM document pack distributed to members in December 2019) and took the members through the entries to explain key points. The Registrar noted that in the year to 31 March 2019, IRMTNZ has invested in Communications, the NZQA project; continued improvements to the website and the establishment of Online CPD. The focus of the 2020 year is to increase income, and a number of initiatives have been introduced by Council including: a greater range of musical genres/styles for registrations; a focus on cultural diversity and a focus on increasing the uptake of the Teacher Training Courses.

The Registrar mentioned that we need the help of all members to encourage those teaching music who are not registered to join IRMTNZ, and more members to join their local branch. The Registrar thanked the Branch Treasurers and Secretaries for their work in providing the information requested by the accountant and by the auditor.

The Registrar also emphasised the importance of every member completing the annual survey, because the results of this survey have been used in preparing some of the non-financial information, and it is important to have a consistent response rate each year for the survey. The auditors went over the non-financial information with a fine-tooth comb in 2019 and we need to be able to show relevant and applicable information for the non-financial information in the consolidated accounts.

Andrew Buchanan-Smart moved and Wendy Hunt seconded a motion to accept the IRMTNZ consolidated accounts. The motion was Carried unanimously.

Our previous auditors, Miller, Gale & Winter, have resigned the audit as they are no longer able to provide audit services. Following review of a proposal received, Council is recommending the appointment of PKF Goldsmith Fox as the auditor for the 2020 year. Andrew Buchanan-Smart moved and Wendy Hunt seconded that PKF Goldsmith Fox be appointed as the auditor for the 2020 year. The motion was Carried unanimously.

The Registrar noted that, for the third year in a row, membership numbers were remaining steady with new members replenishing those who have resigned.

**N. New Registrations and New Members**

The following new registrations were granted in the 2019 year:

Associate Membership (AIRMT):	24
Provisional to Associate Membership:	6
Provisional Membership:	5

In addition, 1 member has been awarded Leading Associate Membership (LAIRMT), and we have 3 new Affiliate Organisations and 1 new Affiliate Individual.

IRMTNZ now has 12 Affiliate Organisations and 6 Affiliate Individuals. Branches are asked to help identify potential Affiliate Individuals to grow this category of membership.

**O. Membership Fees**

The Council proposed the following annual membership fees for the year 1 April 2020 to 31 March 2021.

- Full members (AIRMT, LAIRMT, FIRMT DBM-AIRMT) \$165.00  
\$5 of this amount will be allocated to provide CPD Online for no further fees.  
\$10 discount for prompt payment by 30<sup>th</sup> April, for these members only.
- Provisional members \$ 85.00  
\$5 of this amount will be allocated to provide CPD Online for no further fees  
No prompt payment discount
- Overseas members (Note – no increase from 2019) \$75.00  
No prompt payment discount.
- Affiliate Individuals (Note – no increase from 2019) \$75.00  
No prompt payment discount.
- Retired members (Note – no increase from 2019 nor 2018) \$65.00  
No prompt payment discount.
- Affiliate Organisations (Note – no increase from 2019) \$90.00  
No prompt payment discount.

These fees are to be inclusive of GST with the exception of the overseas member fee which is exclusive of GST.

The President Margaret Maw moved from the Chair that these fees are set as per proposed. This motion was Carried unanimously

**P. Representation Numbers**

The numbers of members from the following IRMTNZ Districts were present:

District 1	Northland & Auckland	52
District 2	Waikato; Hawkes Bay; Bay of Plenty; Rotorua-Taupo	18
District 3	Wellington; Kapiti; Wanganui; Taranaki; Manawatu	7
District 4	ChCh; Canterbury; West Coast; Nelson-Marlborough	20
District 5	Otago; Southland	5

**Q. Conference 2021**

The President mentioned that Conference 2021 will be held in Rotorua and the joint Conference Convenors will be Claire Mason and Alison Perrin. Details of the Conference will be announced by Claire Mason, at the conclusion of this conference and will be published on the website in due course.

**R. General Business**

The following motion was proposed by Edith Crispe (Chair of the Waikato Branch) and seconded by Gina Sanders (of the Auckland branch):

***That IRMTNZ provides a long service member certificate for members of long standing at the national level***

Following discussion by members at the AGM, the motion was put to the vote. 36 members voted for the motion; 17 members voted against the motion and 4 members abstained. The motion was therefore **Carried** and will be brought to Council for implementation, following further discussion by Council and between Council and the proposer of the motion.

**S. Meeting Closure**

As there were no further matters for discussion, the meeting concluded at 5:05 pm.