



## Application for Associate Membership - 2023

Please complete this form as fully as possible. Information labelled \* must be provided.

### CONTENTS

Your contact details .....	Page 1
Your professional Information...	Pages 2 – 4
Additional Guidance.....	Pages 5 - 6
Checklist.....	Page 6

如果需要中英文翻译，请点击上面蓝色的链接。这是一个中英文翻译软件，请把表中您不懂的英文词汇或句子或段落，复制粘贴到翻译软件中待翻译英文的指定位置上，您就可以得到相应的中文含义。另外，请把您要填写的中文资料翻译成英文后复制粘贴在本表格中。注意，本表格必须用英文填写。[Yandex Translate](#)。

### CONTACT DETAILS

*Full Name	
Preferred name for membership listing -include designation (optional) eg Ms/Mrs/Mr	
*Physical address for listing on the website 'Teacher Search'. Please include post code.	
Postal address (if different from physical address). Please include post code.	
Age range	Please circle one: Under 21    21 – 30    31 – 40    41 - 50 51-60        51 – 60    61 – 10    71 +
*Email	
Phone number (landline)	
Mobile number	
Website	

## PROFESSIONAL INFORMATION

1. \*Please list the area(s) of musical activity for which you are applying for registration (see page 5). Please provide copies of your certificates or other evidence to show that you are qualified to teach in the music making field(s) you select for registration. If there are no internationally recognized qualifications in these fields, please give the name(s) and email(s)/phone number(s) of expert teachers with whom you have studied.

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2. \*Please list your qualifications in musical performance. List the highest ones first (see page 6). You must supply evidence of these qualifications (including academic transcripts of any tertiary qualification). **Note: if your evidence documentation is not in English, please provide a translated version as well as the original.**

Date	Qualification ( <u>OR</u> year of completed University study in musical performance)

3. Are you enrolled in a course or courses or studying to gain further musical performance qualifications? If so, please list them (see page 6).

Expected date of completion	Course or qualification

4. Please list your highest qualifications in music teaching (see page 6).

Date	Qualification or university paper

5. Are you studying for further courses or qualifications in music teaching?

Expected date of completion	Course or qualification

6. Do you have any other qualifications that you think can contribute to your work as a teacher of music? (See page 6).

Date	Qualification

7. Please indicate [✓] your music teaching experience in the appropriate boxes. **Note: To be an active Associate Member, you need to be teaching six or more pupils**

More than 5 years as a private teacher	<input type="checkbox"/>	Tertiary music teaching	<input type="checkbox"/>
Fewer than 5 years as a private teacher	<input type="checkbox"/>	Preparing chamber music groups/bands	<input type="checkbox"/>
6 or more current pupils	<input type="checkbox"/>	Ongoing conducting of choir/orchestra	<input type="checkbox"/>
Primary/ECE music teaching	<input type="checkbox"/>	Other (please explain)	<input type="checkbox"/>
Secondary school music teaching	<input type="checkbox"/>		

8. Please indicate [✓] your ongoing performance activities in the appropriate boxes.

Member of performing group (eg orchestra, chamber group, choir)	<input type="checkbox"/>
Regular accompanist	<input type="checkbox"/>
Regular solo performer	<input type="checkbox"/>
Other (please explain)	<input type="checkbox"/>

9. If there is any other information you wish to share about your experience in music education please do so here.

10. Please provide a photograph in high resolution and brief biography for our website 'Teacher Search' list: 50 words maximum - you can update this at any time.

11. Please read the the IRMTNZ Code of Ethics and Student Safety Policy (condensed version) which can be found [here](#).

DECLARATION: I confirm that the information I have supplied is accurate and complete as per the checklist on page 6. I understand that I must provide IRMTNZ with a [Ministry of Justice Criminal Record](#), and that all members of the IRMTNZ are obliged to work in accordance with the **IRMTNZ Code of Ethics and Student Safety Policy** (see page 6).

\*Signed.....

\*Date.....

12. I have attached scans of the following documents and transcripts (please note scans must be in PDF format, in black and white and resolution no greater than 300dpi otherwise they are too large to email and process). **Note: If your certificates and transcript(s) are in a language other than English, you must provide a translated version as well as the original.**

List documents here:
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If you are granted Associate membership by the Registration Board, you can designate yourself as as per the following example: Jane Doe AIRMTNZ.

**PLEASE ENSURE YOUR APPLICATION IS COMPLETE – see checklist on page 6.  
We advise you to keep a copy of your application.**

Application fee                      \$75.00 GST incl

IRMTNZ GST # 21 - 071 - 161

**This fee covers the cost of processing your application and is NOT your membership fee. A separate membership invoice will be sent to you upon successful registration. You must pay the application fee before your application can be considered.**

**Please pay by internet banking**

Bank: ASB  
Account Name: Institute of Registered MusicTeachers of New Zealand  
Account No: 12-3148-0151669-00  
Code: your name  
Reference: 'Associate'

**Please note that we are no longer able to accept cheque payments.**

<b>PLEASE SEND YOUR COMPLETED APPLICATION FORM AND ATTACHMENTS TO <a href="mailto:applyirmtnz@gmail.com">applyirmtnz@gmail.com</a> or post to PO Box 4122 Christchurch 8140</b>
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## ADDITIONAL GUIDANCE

Q1	<p><b>Here is a list of music-making fields from which you should select the one or ones which you will teach.</b> You will be required to show your level of competence in every field you list. Where formal courses and/or qualifications in that music-making field are offered by a recognized authority you should indicate the highest course and/or qualification you have obtained and the authority. Where no formal course or qualification is available the Institute will seek an opinion of your ability from expert practitioners in the field.</p> <p><b>KEYBOARD INSTRUMENTS</b> Piano, collaborative piano, jazz piano, electric keyboard, fortepiano, harpsichord, organ, accordion</p> <p><b>BOWED STRING INSTRUMENTS</b> Violin, viola, violincello, double-bass, jazz bass, fiddle</p> <p><b>PLUCKED OR STRUCK STRING INSTRUMENTS (without keyboard)</b> Acoustic guitar, classical guitar, electric guitar, bass guitar, lyre, harp, zither, dulcimer, cimbalom</p> <p><b>WIND INSTRUMENTS</b> Flute, piccolo, oboe, cor anglais, clarinet, jazz clarinet, saxophone, bassoon, recorder</p> <p><b>BRASS INSTRUMENTS</b> Trumpet, cornet, French horn, trombone, tuba, flugelhorn, tenor/baritone horn, euphonium</p> <p><b>PERCUSSION</b> - orchestral, rock, jazz genres; specific instruments may include: Pitched - marimba, xylophone, timpani Unpitched - drumkit, snare drum</p> <p><b>VOCAL</b> Classical singing, CCM, musical theatre</p> <p><b>TAONGA PUORO</b> - specific instruments may include: Flutes – kōauau, nguru, rehu, pūmotomoto, pūtōrino, pōrutu Trumpets – pūkaea, pūtātara Percussion – pahū pounamu Whirled instruments – pūrerehua, poi awhiowhio</p> <p><b>ETHNIC INSTRUMENTS</b> – specific instruments may include: Bowed string instruments – erhu, oud, shamisen, rababah Plucked or struck string instruments – koto, shamisen, lute, kisar Wind instruments – shakuhachi, bagpipes (specify the ethnicity) Drums and percussion – djembe, tabla, daff, kasur</p> <p><b>GROUP MUSIC-MAKING</b> Vocal ensemble, choir, string ensemble, kapa haka, taonga puoro, wind ensemble, brass ensemble, chamber ensemble, concert band, rock band, Early Childhood Education</p> <p><b>THEORY</b> Classical theory (up to Grade 5), advanced classical theory (Grade 6 and above), jazz theory, theory for rock and popular music</p> <p><b>COMPOSITION and AUDIO PRODUCTION</b> Classical composition, film composition, improvisation, recording, live electronic performance, mixing, producing, post-production</p> <p><i>NOTE: If your music-making field is not listed here please contact the Registrar for advice.</i></p>
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Q2 and Q3	<p>To become an Associate Member, you must show you are a musical performer at the level of eg DipABRSM, AMusNZ, or 200-level performance (NZQA Level 6) music at a university. You will need to attach evidence of your qualification to your application form. Academic transcripts are official records of your study and achievements. The Registration Board requires a detailed list of the courses you have taken and your results.</p> <p>If you do not have a qualification but believe you are a performer at this level, write EQUIVALENT in the box, and attach TWO testimonials from qualified persons who can vouch for your performance standard. <b>One of these testimonials must be from a current Associate member of IRMTNZ.</b> If there are no internationally recognised qualifications in your music- making field(s) please give the name(s) of expert teachers with whom you have studied.</p>
Q4	<p>To become an Associate Member, you must be able to show you are able to teach from beginner to higher grades, or have completed the IRMTNZ Foundation Course, or have another qualification at the same level. <b>To be an active Associate member, you need to be teaching six or more pupils.</b> If you do not have any qualifications at this level, but consider you are working at the equivalent level, write EQUIVALENT in the box, and attach TWO testimonials from qualified persons who can vouch for the standard of your teaching. <b>One of these testimonials must be from a current Associate member of IRMTNZ.</b></p> <p>We will accept the equivalent of university teaching with the proviso that there are two references and that the applicant states how long they have been teaching at tertiary level.</p> <p>If there are no internationally recognised qualifications in your music-making field or fields, please give the name(s) of expert teachers with whom you have studied</p>
Q6	<p>Examples might be training as a Registered Classroom Teacher, or a qualification obtained overseas.</p>
Criminal Record	<p>All registered members of IRMTNZ are required to provide a current (three years or less since date of issue) personal <b>Criminal Record</b> which can be requested from the <a href="#">Ministry of Justice website</a>.</p> <p>The IRMTNZ Code of Ethics and Student Safety Policy can be found <a href="#">here</a>.</p>

**CHECKLIST**



1	I have read the guidance for details about the information I need to provide.	
2	I have completed the mandatory items on the form and provided information where relevant for other items.	
3	I have signed and dated the form.	
4	I have attached scans of my qualifications, transcripts and other relevant documentation (such as pupil results, evidence of performance activities, if any).	
5	I have paid my application fee of \$75.	
6	I have requested my Criminal Record from the Ministry of Justice if I do not have a current Record (obtained within the last 3 years). <b>I acknowledge that my application cannot be reviewed until this is provided</b> OR my current Criminal Record is attached to my application.	