



## Application for Associate Membership - 2021

Please complete this form as fully as possible. Items labelled \* must be completed. See Notes on page 4 for additional guidance.

*Full Name	
Preferred Name for Membership Listing (including any designation desired Ms/Mrs/Mr) if different from above	
*Physical Address (this will be displayed on the website Teacher Search)	
Post code	
Postal Address (if different from physical address)	
Post code	
Age range	Please indicate your age range: Under 21 21-30 31-40 41-50 51-60 61-70 71 and above
*Email	
Phone number	
Mobile number	
Website	

- \*Please list the area or areas of musical activity (instrumental / subjects) for which you are applying for registration. See notes on Page 4. You will need to send copies of your certificates, transcripts or other evidence to show that you are qualified to teach in the area or areas you select for registration. If there are no internationally recognized qualifications in your music-making field or fields, please give the name(s) of expert teachers with whom you have studied.

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2. \*Please list the qualifications and year you have already obtained in musical performance. List the highest ones first. (see *Notes*). You must supply evidence of these qualifications (including transcripts of any tertiary qualification). **Note: if your evidence documentation is not in English, please provide a translated version as well as the original.**

Date	Qualification ( <u>OR</u> year of completed University study in musical performance)

3. Are you studying for further courses or qualifications in musical performance? If so, please list them (see *Notes* on page 4)

Expected date of completion	Course or qualification

4. Please list the qualifications you have already obtained in music teaching, if any (list the highest ones obtained). (See *Notes*)

Date	Qualification or University paper

5. Are you studying for further courses or qualifications in music teaching? (see *Notes*)

Expected date of completion	Course or qualification

6. Do you have any other qualifications that you think can contribute to your work as a teacher of music? (see *Notes*)

Date	Qualification

7. Please indicate your music teaching experience by putting a X in the appropriate boxes in this table. If you mark Other, please indicate what it is. **Note: To be an active Associate Member, you need to be teaching 6 or more pupils**

More than 5 years as a private teacher		Secondary school music teaching	
Fewer than 5 years as a private teacher		Primary/ECE music teaching	
6 or more current pupils		Preparing chamber music groups/bands	
Other		Ongoing conducting of choir/orchestra	
		Other	

8. Please indicate your ongoing performance activities by putting a X in the appropriate boxes in this table. If you mark Other, please indicate what it is.

Member of performing group (e.g. orchestra, chamber group, choir)	
Regular accompanist	
Regular solo performer	
Other	

9. If there is any other information you wish to share about your experience in music education please do so here.

10. Please send a photograph in high resolution and brief promotional of yourself for the teacher search list. 50 words maximum - you can update this at any time

11. Please read the IRMTNZ Code of Ethics and Student Safety Policy which can be found at <https://www.learnmusicnz.org.nz/membership/>

I confirm that the information I have supplied is accurate and complete as per the checklist (on page 5). I understand that, if I have not already done so, I must obtain and forward to IRMTNZ a Police Check for my application to be accepted, and that all members of the IRMTNZ are obliged to work in accordance with the IRMTNZ Code of Ethics and Student Safety Policy.

\*Signed.....

\*Date.....

12. I confirm that I have attached scans of the following documents and transcripts (please note – scans must be in pdf format, in black and white and resolution no greater than 300dpi otherwise they are too large to email and process). **Note: If your certificates and transcript(s) are in a language other than English, you must provide a translated version as well as the original.**

**PLEASE ENSURE YOUR APPLICATION IS COMPLETE – see checklist on page 5.**

**Note:** If you are granted Associate Membership by the Registration Board, you can designate yourself as per the following example: Jillian Smith AIRMT

**We advise you to keep a copy of your application**

**Application Fee (Inclusive of GST)  
\$75.00**

IRMTNZ GST No. 21 - 071 - 161

**This fee covers the cost of processing your application and is NOT your membership fee. A separate membership invoice will be sent to you upon successful registration. You must pay the application fee before your application can be considered.**

Paying electronically (preferred method):

Bank: ASB

Account Name: Institute of Registered Music Teachers of New Zealand

Account No: 12-3148-0151669-00

Code: *your name*

Reference: "Associate"

**Note: Please ensure you include your name so that we know who has sent us the payment**

Paying by cheque: Please note that we are unable to accept cheques after 1 May 2021 due to our bank phasing them out.

**PLEASE SEND YOUR COMPLETED APPLICATION FORM AND ATTACHMENTS TO**

[applyirmtnz@gmail.com](mailto:applyirmtnz@gmail.com) or post to PO Box 4122 Christchurch 8140

Notes

<p>Q1</p>	<p>Here is a list of music-making fields from which you should select the one or ones which you will teach.</p> <p>You will be required to show your level of competence in every field you list. Where formal courses and/or qualifications in that music-making field are offered by a recognized authority you should indicate the highest course and/or qualification you have obtained and the authority. Where no formal course or qualification is available the Institute will seek an opinion of your ability from expert practitioners in the field.</p> <p><b>KEYBOARD INSTRUMENT</b> Specify the instrument, e.g. Classical piano, jazz piano, electric keyboard, fortepiano, harpsichord, organ, accordion, marimba, vibraphone</p> <p><b>BOWED STRING INSTRUMENT</b> Specify the instrument, e.g. Classical violin and/or viola, Classical cello, Classical double-bass, jazz bass, fiddle, erhu, oud, shamisen, rababah</p> <p><b>PLUCKED OR STRUCK STRING INSTRUMENT (without keyboard)</b> Specify the instrument, e.g. acoustic guitar, electric guitar, lyre, harp, zither, dulcimer, cimbalom, koto, shamisen, lute, kisar, xylophone</p> <p><b>WIND INSTRUMENT</b> Specify the instrument, e.g. Classical flute/piccolo, jazz flute, Classical oboe/cor anglais, Classical clarinet, jazz clarinet/saxophone, Classical bassoon, recorder, shakuhachi, bagpipes (specify the ethnicity),</p> <p><b>BRASS INSTRUMENT</b> Specify the instrument, e.g. Classical trumpet, Classical French horn, Classical trombone, Classical tuba, jazz trumpet, jazz trombone, cornet, flugelhorn, tenor/baritone horn, euphonium</p> <p><b>DRUMS AND PERCUSSION</b> Specify the instrument, e.g. Classical timpani, Classical percussion, drumkit, djembe, slit drums, tabla, daff, Kasur</p> <p><b>VOCAL</b> Classical singing, jazz vocals, rock vocals, CCM vocals, vocals for music theatre, other (specify)</p> <p><b>GROUP MUSIC-MAKING</b> Specify the kind of group of which you wish to register as a teacher, e.g. vocal group, string group, wind group, brass group, mixed group, rock band, kapa haka, Early Childhood Education, Taonga Puoro, other (specify)</p> <p><b>THEORY and COMPOSITION</b> Specify the musical practice, e.g. Classical theory (up to Grade 5), Advanced Classical theory (Grade 6 and above), jazz theory, theory for rock and popular musics, other (specify)</p> <p><b>COMPOSITION and AUDIO PRODUCTION</b> Specify the area(s), e.g. Classical composition, film composition, improvisation, recording, live electronic performance, mixing, producing, post-production, other (specify) <i>NOTE: If your music-making field is not listed here please contact the Registrar for advice.</i></p>
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Q2 and Q3	<p>In order to become an Associate Member, you must be able to show you are a musical performer at the level of, for example, ATCL, DipABRSM, AMusNZ, or 200-level performance (NZQA Level 6) music at a University. You will need to attach evidence of your qualification to your application form (a scan will do). If you do not have a qualification but believe you are a performer at this level, write EQUIVALENT in the box, and attach TWO testimonials from qualified persons who can vouch for your performance standard. <b>One of these testimonials must be from a current Associate member of the IRMTNZ.</b></p> <p>If there are no internationally recognized qualifications in your music-making field or fields, please give the name(s) of expert teachers with whom you have studied</p>
Q4	<p>In order to become an Associate Member, you must be able to show you are able to teach from beginners to higher grades, or have completed the IRMTNZ Foundation Course, or have another qualification at the same level. <b>To be an active Associate Member, you need to be teaching 6 or more pupils.</b> If you do not have any qualifications at this level, but consider you are working at the equivalent level, write EQUIVALENT in the box, and attach TWO testimonials from qualified persons who can vouch for the standard of your teaching. <b>One of these testimonials must be from a current Associate member of the IRMTNZ.</b></p> <p>If there are no internationally recognized qualifications in your music-making field or fields, please give the name(s) of expert teachers with whom you have studied</p>
Q5	<p>In order to be awarded, in the future, the status of Leading Associate Member, you will need to have completed a higher teaching qualification (such as LTCL or LRSM) or have satisfactorily completed the IRMTNZ Intermediate and Advanced Courses, or can provide evidence of 20 years of continuous teaching and membership of the IRMTNZ, or are judged to be of equivalent standard</p>
Q6	<p>Examples might be Training as a Registered Classroom Teacher, or a qualification obtained overseas</p>
Police Check	<p>All Registered Members of the IRMTNZ are required to have a current (within the last 3 years) Police Check in the form of a Ministry of Justice Request for Criminal Conviction History– this form is available from the IRMTNZ website for you to complete. If you have had a police check done by the school within the last 3 years this is acceptable: please provide a copy of this. <u>This is your responsibility.</u> The IRMTNZ Code of Ethics and Student Safety Policy can be found on this website.</p>

*Checklist*

1	I have read the Notes for further details about the information I need to provide.	
2	I have completed the mandatory items on the form and provided information where relevant for other items.	
3	I have signed and dated the form	
4	I have attached scans and transcripts of my qualifications and other relevant documentation (such as pupil results, evidence of performance activities, teaching experience). <b>If my certificates or transcripts are in a language other than English, I have attached translated versions as well as the original.</b>	
5	I have paid the application fee	
6	I have completed and sent the Request for Criminal Conviction History to the Ministry of Justice if I do not have a current police check (within the last 3 years). See <a href="https://www.learnmusicnz.org.nz/wp-content/uploads/Ministry-of-Justice-Request-for-Criminal-Conviction-History.pdf">https://www.learnmusicnz.org.nz/wp-content/uploads/Ministry-of-Justice-Request-for-Criminal-Conviction-History.pdf</a> <b>I acknowledge that my application cannot be reviewed until this is obtained</b> OR I have a current police check and am attaching this to my application information	