



**IRMTNZ Music Teachers
are COMMITTED to the
IRMTNZ Code of Ethics**

**Respect
Courtesy
Honesty**

Use professional behaviour and communication towards all students, colleagues and the public.

Respect another person's right to be different.

Listen; be honest; be polite.

Read and abide by the full IRMTNZ *Code of Ethics*

**High
Teaching
Standards**

Commit to continuous Professional Development: Regularly appraise teaching competency & effectiveness.

Maintain vitality; keep developing and extending knowledge, skills and ability in music, education and best teaching practices.

Enjoy helping students to develop their musical abilities to the maximum.

**Personal
Integrity**

Regularly review personal health and well-being

Guard against isolation: network and socialise with IRMTNZ members.

Hold true to the values displayed to the public by IRMTNZ membership.

Remain trustworthy; accountable to yourself, others and IRMTNZ.

**Professional
Integrity**

Be discreet, courteous and constructive in expressing professional concerns.

Represent IRMTNZ only when authorised

Uphold IRMTNZ Aims. Do your best for students. Support and encourage colleagues.

Regard the *Trade Descriptions* act - avoid misleading advertising.

**Transparent
Business
Methods**

Conduct professional business methods: set realistic fees; use a *Terms of Tuition* contract; make sure the terms are clearly understood by both student and teacher before lessons start.

**Professional
Etiquette**

Ensure a new student has no obligations to a previous teacher.

Avoid giving unsolicited advice to another teacher's student; be prudent when commenting - refer queries to the student's teacher.

If a student has more than one teacher (masterclass, school or private) seek the most positive outcome for the student.

**Cultural
Awareness**

Be sensitive to other cultures.

Recognise other languages, traditions and social practices with understanding and respect.

**Be
Confidential**

Be discreet about colleagues and students.

unless prior approval has been given by the student or guardian to pass such information on.

Keep all student information confidential - verbal, written or pictorial -

Use anonymous terms as far as possible when reporting concerns or seeking advice over a student.

**Safe
Studios**

Read and abide by the full IRMTNZ *Student Safety Policy*

Provide a safe, healthy, freely accessible, well-equipped learning space.

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Keep first-aid handy. Have emergency survival kits and procedures. Know legal obligations and liabilities.

Know and avoid things that can cause student distress.

Be aware of signs that indicate child abuse.

Respond to any concerns using IRMTNZ procedures.

**Safe
Practices**

Be aware of, and vigilant about, the need to use safe physical contact and safe student transport.

Avoid any physical contact, situation, or behaviour which could be construed as inappropriate.

Use sensible, professional communication by whatever means & media.

Observe *Guidelines* in the *Student Safety Policy*.

Establish and maintain professional boundaries.

In all, be ethical, impersonal, respectful, accountable.

**IRMTNZ Music Teachers
PROFESSIONAL ETHICAL CARING
our students put their trust in us;
we have a responsibility to them**

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<p>IRMTNZ Music Teachers are COMMITTED to the IRMTNZ STUDENT SAFETY POLICY</p>		<p>PROTECTS</p>	<p>MUSIC TEACHERS, THEIR STUDENTS, IRMTNZ</p>	<p>provides PRACTICAL GUIDELINES for</p>	<p>SAFE TEACHING CONDUCT WORKPLACE SAFETY</p>
<p>Raises AWARENESS</p>	<p>New Zealanders working together -</p>	<p>How to RECOGNISE CHILD ABUSE</p>		<p>Procedures to RESPOND and RECORD</p>	<p>DISCLOSURE by a student CONCERNS over a student</p>
<p>Provides INFORMATION</p>	<p>help to prevent CHILD ABUSE</p>	<p>PERSONAL SAFETY CHECKS</p>	<p>PERSONAL CRIMINAL CONVICTION HISTORY REPORT</p>	<p>WHO TO CONTACT</p>	<p>DSP (DESIGNATED SAFETY PERSON)</p>
<p>ALL MEMBERS</p>	<p>Every three years</p>	<p>REPORT/ DISCUSS CONCERNS</p>	<p>North and South Islands</p>	<p>IRMTNZ PRIVACY POLICY</p>	<p>PROTECTS MEMBERS, IRMTNZ</p>

ACCOUNTABLE to OURSELVES, ONE ANOTHER and if necessary to the IRMTNZ ETHICS COMMITTEE

IRMTNZ STRENGTHENED
VISIBLE ACCOUNTABILITY and CREDIBILITY